



Shân Morgan
Head of Lower School
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9th February 2024

Dear Parent,

Year 8 Parents' Meeting Monday 26th February 2024

The Year 8 in-School Parents' Meeting is Monday 26th February 2024, starting at 5.30pm. The Online Parents' Meeting is on Thursday 7th March 2024.

Prior to the Parents' Meeting there is the opportunity for pupils and parents to attend a 'Welcome to Middle School' Presentation in the Arts Centre, starting at 4.45pm.

There will be an explanation of the pastoral organisation and an outline of the academic systems of Middle School. There will be an introduction to the Head of Middle School and the House Masters and Mistress'. The Parents' Meeting will then follow this presentation in the Lower School building at 5.30pm.

Attached is a guide for parents to explain the system for in-School/online Parents' Meetings. For **both** formats, in-School or online, we will be using an appointment system which is accessed through the Parents' Portal. It is hoped that this will improve the experience by providing parents with a clear schedule for the evening, thereby reducing queue time. It is appreciated that it is often difficult for some parents to attend in person, which is why we are offering the online option on a different evening. Year 8 pupils may attend the meeting with their Parents. If families decide to choose this option, please complete the attached form to indicate whether your child requires supper. Unfortunately, we cannot accommodate siblings at the Parents' Meeting.

Please only book **one** appointment with any of the subject teachers required. Please be mindful that certain 'during school time' slots may not be available to book as teachers will be teaching curriculum at that time.

For the in-School meeting the Support for Learning Departmental discussions may be in classrooms and all subject teaching staff will be found on the top floor of Lower School.

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In Summary:

- 4.45pm - Arts Centre
- 5.30pm - Pupils to Supper
- 5.30pm - Parents' Meetings
- 5.40pm onwards - Pupils to join parents after Supper

Light refreshments will be available for Parents.

Please confirm your attendance by returning the slip below by Wednesday 21st February 2024. We look forward to seeing you.

Yours sincerely,

S E Morgan

Please complete and return to the Lower School office: lowerschoolsecretary@ellesmere.com

Year 8 Parents' Meeting – Monday 26th February 2024

Pupil name Tutor Group

I will/will not be attending the Year 8 Parents' Evening on the Monday 26th February 2024

My Year 8 child will/won't require Supper

Signed
(Parent)