



Ellesmere

A 7 – 18 Coeducational School

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Dear Parent,

The Year 13 Parents' Meetings are scheduled in the School calendar as: online meeting, Tuesday 8<sup>th</sup> November 4.00pm -7.00pm, and in-school meeting, Friday 11<sup>th</sup> November 5.15pm -7.30pm.

Please find attached a guidance document, which covers how to book your appointments through the portal for both the in-school, in-person Parents' Meetings and for the online meetings.

Please note, appointments must be made for both types of meeting. This is a new development which we hope will make the in-school meetings run more smoothly and reduce the long queues that can happen without an appointment system.

Yours sincerely,

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