## Start of Year Arrangements for Pupils and Parents (Lower School) Sunday 5<sup>th</sup> September 2021

Overseas parents, and those travelling a long distance, who wish to speak at length with their son or daughter's Housemaster / Housemistress or the Head of Lower School are requested to make an appointment by telephone or e-mail.

Parents and pupils NEW TO ELLESMERE should arrive between 2.40pm and 2.50pm and go directly to Lower School. (The College will be open from 10.00am, but staff will not be available unless an appointment has been booked.) Pupils should wear their School Uniform please.

The programme for the day is as follows:

| 10.00am          | Reception open.  |
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| 10.00am – 4.00pm | The Uniform Shop will be open for uniform collection or purchase.  |
| 10.00pm – 2.00pm | Tea/Coffee will be available in the Dining Hall.   |
| 2.00pm           | For Boarders, Boarding House staff will be available on House premises to greet parents and pupils new to Ellesmere. (Earlier by prior arrangement only). Chaplain and Sister available for parents. |
| 2.40pm           | Tea will be served in Lower School (Top Floor).  |
| 2.55pm           | Pupils and Parents meet with the Head of Lower School.   |
| 3.10pm           | <b>Pupils and Parents</b> meet with the Tutors in their Tutor Classrooms.  |
| 3.30pm           | The Headmaster will speak to <b>ALL NEW PARENTS</b> via TEAMS in Tutor Classroom.  |
| 4.00pm           | Day pupils and parents depart, boarding pupils and parents say their goodbyes.   |
| 4.15pm           | Boarders under House arrangements.   |

Could all Lower School Parents park in the Lower School Car Park or Tennis Car Park.

Please note: These start of term procedures are subject to change, given the current situation, and we will inform you of any updates.