



Dear Parent,

Please find an aide memoire to help organisation for Speech Day on Saturday 1st July.

Time	Event	Detail
9.30am	College transport runs one hour later to College.	For any pupil not coming to College with their family at 11.30am.
10.30am	Headmaster's Speeches and Special Awards (Big School).	Pupils/ families of Prize winners will have been contacted directly by Mrs Pritt Roberts if required to attend.
11.30am	Refreshments for Lower School families.	KS2 (years 3,4,5,6) Arts Centre KS3 (years 7 & 8) Lower School.
	Headmaster's Speeches finish then families join Lower School.	
12 noon	KS2 Last Assembly and Prize Giving.	Arts Centre.
12 noon	KS3 Last Assembly and Prize Giving.	Lower School (Top Floor).
12.45pm approx.	Strawberries and Fizz.	On the Terraces unless it is raining and then it will be held in indoor venues. For all College Families.
1.15pm	College Transport departs.	Families depart for Summer.
** Please let tutors know if your child is travelling to College/home on School transport. We can then check them on at 1.15pm.		

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A Woodard School

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