



Ellesmere

A 7 – 18 Coeducational School

Mr N C Haworth, ACMA, BA
Director of Finance
Email: directoroffinance@ellesmere.com

4th January 2017

Dear Parents,

Insurance Schemes for Pupils and the Fees Refund Scheme - Lent 2017

I would like to draw your attention to the range of Insurances we are able to offer you for your child.

We currently offer the following:

- Fees Refund Scheme - fees are refunded in the event of absence from school
- BUPA Medical Cover - a comprehensive medical cover
- Personal Effects Insurance - cover for personal possessions

If you wish to take out any of the above insurance or would like further information, please go into the Parents Area on the Ellesmere College website:

www.ellesmere.com/the-schools/all/admissions/insurances-and-fees-protection

Once you have completed the application form please return it to Mrs Helen Hearn, Finance Secretary, in the Finance Office **no later than Wednesday 11th January 2017 to ensure cover**. If you do have any queries please do not hesitate to contact Mrs Hearn on 01691 626528 or via email: financesecretary@ellesmere.com.

Yours sincerely,

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www.ellesmere.com

A Woodard School

Registered Charity number 1103049

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