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10th August 2020

Dear Parents,

AS/A LEVEL – THURSDAY 13th AUGUST, 2019 GCSE – THURSDAY 20th AUGUST, 2020

I hope you are enjoying the summer as best you can and are safe and well. As we move towards the publication of the A Level and GCSE exam results I write to remind you that results are sent out by email to students directly via their **Ellesmere email account** at 8.00am. To access this method A Level and GCSE students will need to access www.ellesmereonline.com and log into their Ellesmere Outlook email account. Please remind them to check that their inbox is not full, as a full inbox will cause the email to bounce back and make the results not available to them. If it is full, or close to full, they should delete emails in there by no later than Wednesday so all is ready for Thursday morning. In addition to the email to the students, parents will be able to view the examination results via our **Parents' Portal**. Once you have logged in to the portal go to the left hand side menu and select Assessments to see your son's/daughter's examination information.

I appreciate that you will have already made use of the portal facility, as it is the one we use for period grades, so please accept my apologies for pointing the following out but it is here as a reminder. To access the Portal you will have received an email from our Director of IT, Mr. A Hassard, sometime ago, with your unique username and password. Please follow the instructions in that email to test that you can access the portal. If you have not had that email or misplaced it then email him immediately (andy.hassard@ellesmere.com) and he will set it up again and resend it out to you by email. Please test it all works in good time, as this will make results day run more smoothly.

Students and parents should not come into school to collect results. Due to Covid-19 we will operate the **results support online via email and by using Teams**. The results will be available online from 8.00am and staff will be available to answer any queries via email in the first instance. If they need to talk to the student directly they will do so via Teams. The Cambridge International exam board publish their results a tad earlier on Tuesday 11th August, students who sat some of their subjects with CIE will be notified by email on Tuesday after 10.00am and the rest of their subjects will be on the Thursday.

Yours sincerely,

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A Woodard School

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