



S V Pritt-Roberts M.Ed.
Deputy Head Academic

9th December 2019

Dear Parent,

Academic Options at Ellesmere College: Years 9 to 10

It may seem rather early to be writing to you about the course of study your child will be following in September 2020 but I am raising the topic so you may discuss the matter over the coming weeks.

The curriculum consists of core subjects for all pupils in Year 10, English Language, English Literature and Mathematics. Pupils will usually study two or three sciences from Biology, Chemistry, and Physics. All other subjects are options. Support for Learning and English as an Additional Language, as a chargeable extra, will continue to be available. The full details of each subject are available via our website link [Middle School Options](#) When you land on the Middle School page please scroll down to the heading **Year 10 Options Information booklet**.

The Parents' Meeting scheduled for Friday, 24th January 2020 will provide an opportunity to discuss with teachers and tutors the appropriate choice for your daughter/son. If you are unable to attend or would like to discuss choices further then please do not hesitate to contact the personal tutor allocated to your son or daughter.

Options are chosen online through our 'options online' system, which requires pupils to access their **Ellesmere email account to get the link**, the details are given below. Please discuss this with your daughter/son to ensure they access the link and together you can choose her/his preferred options for GCSE. If you have any difficulties with access it can be resolved at the start of term, just email reception after the festivities and they will pass your email onto our Director of ICT.

How to complete options online

Pupils will have received an email from 'noreply@sims.co.uk' into their Ellesmere email account. They should login to their Ellesmere email where they will see the email. They are to navigate to the '*Accept Invitation*' link in the e-mail then login by choosing the Microsoft option from the list presented and use their usual Ellesmere network login.

Please find attached a guide to help navigate the Options On-line process. Please ignore other portals that might be listed by the software provider, Capita, as we only use their options portal (we have other suppliers for parents' portal and activities).

The final date for the completion of the online options is Friday, 31st January 2020. Please ensure that your son/daughter does not delay in submitting their options since it is important that their choices influence decisions about subjects and circuits.

Yours sincerely,

Ellesmere College, Ellesmere, Shropshire SY12 9AB

Tel: 01691 622321 Fax: 01691 623286

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