

Standing Order Mandate



Ellesmere

A 7 - 18 Coeducational College

Please return this form to:
The Development Office, Ellesmere College, Ellesmere, Shropshire, SY12 9AB

A Woodard School: Registered Charity Number 1103049

Name and Address of Your Bank (please write in capitals)

Name of Bank: _____ Bank plc
Address: _____
_____ Postcode: _____
Sort Code: _____ Account Number: _____
□□/□□/□□ □□□□□□□□

Amount and Regularity

Please pay from my account to Bank: _____
Ellesmere College Ltd
Handelsbanken
Sort Code: _____ Account Number: _____
□4□0/□5□1/□6□2 □6□4□9□9□3□5□9□2

First Payment of:
Amount (in figures):£: _____ Amount (in words) _____

Payments to begin: □D□D/□M□M/□Y□Y□Y□Y

Subsequent Payment(s) of:
Amount (in figures):£: _____ Amount (in words) _____

Payments to begin: □D□D/□M□M/□Y□Y□Y□Y Amount to be paid: (please tick as appropriate)
Annually Quarterly Monthly

Payments should continue until: a total of _____ payments have been made
or until further notice (please select one option)

Benefactor's Full Name and Address (please write in capitals)

Title and Full Name: _____
Address: _____
_____ Postcode: _____

Signature: _____ Date: _____

Please ensure that you complete the Donation Form as well as this Standing Order Mandate. Thank you.

Donations

Making a Donation

A cheque made payable to Ellesmere College for any amount will be received with gratitude. However if you are a UK taxpayer, please help us by completing the Donation/Gift Aid Form too.

Gift Aid

Donors can make payments, large or small, regular or one-off to the College under Gift Aid. The donor simply provides a declaration, which should be in writing or an email. The declaration requires the individual to confirm that they will pay an amount of income tax or capital gains tax equal to the tax that the College claims back on their donation.

Gift Aid allows the College to reclaim the basic rate tax (currently 20%) on the gross donation. This means that the donation is worth an extra 25% to the charity e.g. a donation of £100 is worth £125 to the College.

A Gift Aid/Donation Form is available from:
The Development Office, Ellesmere College, Ellesmere, Shropshire, SY12 9AB
Or can be downloaded from the College website

Paying by Standing Order

If you would prefer, you can spread your donation by completing this Standing Order Form.

Other Forms of Giving

Payroll Giving

Payroll giving provides tax relief at source for donors who give to the College by direct deduction from their pay. The employer must be registered with an Inland Revenue approved Payroll Giving Agency. Once a donor has signed up to the scheme, the employer simply deducts the relevant amount from their pay before deducting tax under PAYE and sends the payment to the agency. The agency then distributes the amount to the College and any other charities selected by the individual. For example, if an employee pledges £50, a basic rate tax (currently 20%) amount of £10 is subtracted making the actual cost to the employee just £40.

Gifts of Stocks and Shares

Individuals and companies who give certain shares and securities to charity can obtain considerable savings on income tax and capital gains tax.

Corporate Giving

Companies can make one-off donations to the College or spread the amount over a period of time. The donation is paid to the College as a gross sum and the company claims tax relief against their corporation tax.

It is always advisable to seek independent advice on matters of personal tax from your financial adviser.

The Development Office
Ellesmere College
Ellesmere
Shropshire
SY12 9AB

T: 01691 626 541
F: 01691 623 286
E: development@ellesmere.com
W: www.ellesmere.com